

College Avenue Family of Believers Ministry Inventory Form



"They first gave of themselves" - 2 Corinthians 8:5
"Each one should use whatever gift he has received to serve others" - 1 Peter 4:10
"The whole body...grows and builds itself up in love, as each part does its work" - Ephesians 4:12

MINISTRY	I would be willing to DO this	I would like to RECEIVE TRAINING for this
BLOOD DRIVE <i>(ministry leader- Mark Moore)</i>		
Coordinate with Life Share- liaison with their personnel during collection	_____	_____
Set up/cleanup church facilities after the drive	_____	_____
Assist in recruiting donors	_____	_____
CASA MATERNA <i>(ministry leader- Maria Morin)</i>		
Assist in collecting and sorting baby items	_____	_____
Assist in laundering items, if needed	_____	_____
Assist in sorting items by age	_____	_____
Assist in packing items	_____	_____
CELEBRATE RECOVERY <i>(ministry leader- Gary Schloemer)</i>		
Security for our CR group night (Tuesday)	_____	_____
Celebration Place staff- Kid's class time	_____	_____
Landings staff- teen classes	_____	_____
Help with Bible studies in the recovery community	_____	_____
Maintain the CR informational material in the FLC	_____	_____
Help with meals on CR group nights	_____	_____
Supply sweets for CR fellowship nights	_____	_____
Be a friendly face for CR people	_____	_____
CHILDRENS MINISTRY <i>(ministry leader- Jonathan "Coach" Holland)</i>		
Serve on KidMin Steering Committee	_____	_____
Serve in the after school tutoring program	_____	_____
Host an event	_____	_____
Work with Children's Program during Sunday am worship	_____	_____
Work with Carnival in the Park	_____	_____
Work with Kid's Camp (Kurios)	_____	_____
Work with Junior Week (Kurios)	_____	_____
Help pick up children for class (Sundays)	_____	_____
Help pick up children for class (Wednesdays)	_____	_____
Teach a Children's Bible Class on Sunday mornings	_____	_____
Teach a Children's Bible Class on Wednesday evenings	_____	_____
Serve as a substitute teacher in Children's classes on Sunday mornings	_____	_____

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CHILDREN'S MINISTRY (continued)		
Serve as a substitute teacher in Children's classes on Wednesday evenings	_____	_____
Serve as an assistant teacher in Children's classes on Sunday mornings	_____	_____
Serve as an assistant teacher in Children's classes on Wednesday evenings	_____	_____
Serve as a Bible Teacher's assistant for those with special needs.	_____	_____
Teach on the "at a moment's notice" list	_____	_____
CHURCH COMPLEX/BUILDINGS (ministry leader- Roy Duncan)		
Light electrical work (changing bulbs, ballast, light fixtures, plugs, and switches)	_____	_____
Light plumbing (repair toilets, sinks, outside faucets)	_____	_____
Painting and repair of walls, ceilings, and window facings	_____	_____
Set up & reset Annex for individuals and organizations that use the Annex for meetings	_____	_____
Carpenter work as needed	_____	_____
Yard work as needed (landscaping, mowing, etc.)	_____	_____
CLOTHING GIVEAWAY (ministry leader- Brandie Reynolds)		
Sort clothes during the week of the giveaway	_____	_____
Pick up donations from Rhea Lana	_____	_____
Put out/pick up yard signs advertising the giveaway	_____	_____
Follow up with contacts made during the giveaway	_____	_____
Help in the Kid's Zone	_____	_____
Help during the giveaway	_____	_____
Help clean up after the giveaway	_____	_____
Help maintain the "clothes closet" throughout the year	_____	_____
COMPUTER, AUDIO, AND SOUND SYSTEMS (ministry leader- David Wilhelm)		
Work the sound booth during Sunday morning worship	_____	_____
Work the sound booth for funerals/special events (this position is paid)	_____	_____
Perform computer software updates/maintenance	_____	_____
Perform computer hardware updates/maintenance	_____	_____

MINISTRY

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thisEDUCATION MINISTRY (*ministry leader- Greg Humphreys*)*(For Children's opportunities, see Coach)*

Count Bible class attendance and/or worship (Sun.)

Count Bible class attendance and/or worship (Wed.)

Help Maintain the Resource and Work Rooms

Help Organize the Teacher Appreciation Breakfast

Prepare bulletin boards and or visual aids

Promote Bible School through calls/postcards

Serve as a care coordinator in a Bible Class

Serve on the Education Committee

Teach an Adult Bible Class on Sunday mornings

Teach as part of a rotation (3 to 4 times) in a ¼ (Sun.)

Teach an Adult Bible Class on Wednesday evenings

Teach as part of a rotation (3 to 4 times) in a ¼ (Wed.)

Serve as a substitute teacher in Adult classes
on Sunday morningsServe as a substitute teacher in Adult classes
on Wednesday evenings

Teach on the "at a moment's notice" list

CONGREGATIONAL CARE MINISTRY (*ministry leader- Kent Jobe*)

Visit hospitals, nursing homes, and/or shut ins

Write cards to people (encouragement,
bereavement, those not attending, etc.)EXTERNAL (RENTAL) PROPERTIES (*ministry leader- David Coleman*)Light electrical work (changing bulbs, ballast,
light fixtures, plugs, and switches)

Light plumbing (repair toilets, sinks, outside faucets)

Painting and repair of walls, ceilings, and window facings

Carpenter work as needed

Yard work as needed (landscaping, mowing, etc.)

FAST FOOD ANGELS (*ministry leaders- Cathy Meadow/Cherie Simpson*)Willing to help prepare meals to be frozen
that can be used to help families in
need at a moment's notice

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FINANCE MINISTRY (<i>ministry leaders- Jonathan Reynolds/Alan Meadows</i>)		
Count offering	_____	_____
Write checks	_____	_____
Approve invoices	_____	_____
Serve on the Finance committee	_____	_____
Audit financial statements	_____	_____
FIRST IMPRESSIONS MINISTRY (<i>ministry leader-Judy Ward</i>)		
Serve as a host/hostess in the Welcome Center	_____	_____
Serve as a worship greeter (on a rotation)	_____	_____
Serve as a parking lot greeter (on a rotation-as weather permits)	_____	_____
FOSTER FAMILIES AND CHILDREN (<i>ministry leader- Karen Langston</i>)		
Opening my home to foster children	_____	_____
Provide dinner for an existing foster home	_____	_____
Provide yard care & maintenance for a foster home	_____	_____
Sponsor a foster child for birthday or Christmas	_____	_____
Provide childcare during support groups	_____	_____
Open your home to provide temporary care for foster children	_____	_____
Provide school supplies for a foster family	_____	_____
Provide simple home maintenance for a foster/adoptive home	_____	_____
Serve as church rep for the CALL	_____	_____
Host trainings for new foster families	_____	_____
Provide dinner for monthly support groups	_____	_____
Mentor a foster family	_____	_____
GRIEF RECOVERY (<i>ministry leader- Jenny Duncan</i>)		
Co-lead the ministry	_____	_____
Male willing to attend when a male from the community attends the class	_____	_____
HOME GROUP MINISTRY (<i>ministry leader- Kent Jobe</i>)		
Serve as a Home Group leader	_____	_____
Serve as a Home Group co-leader	_____	_____
Serve as a Home Group host home	_____	_____
HOSPITALITY (<i>ministry leader- Lea Thomasson</i>)		
Organize a Sunday evening meal 3 to 4 times a year	_____	_____
Help with a Sunday evening meal 3 to 4 times a year	_____	_____
Organize a Wednesday night meal 3 to 4 times a year	_____	_____
Help with a Wednesday night meal 3 to 4 times a year	_____	_____
Help with preparing/serving special event meals as needed or available	_____	_____
Help prepare or serve meals for funerals as needed or available	_____	_____

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LIBRARY MINISTRY (*ministry leaders- Tammy Henson/Maria Morin*)

Prepare books for entering in system	_____	_____
Assist in entering books in system	_____	_____
Maintain card catalog	_____	_____
Maintain the card rack	_____	_____

MARKETING/PROMOTIONS (*ministry leader- Magen Olive*)

Graphic Design	_____	_____
Social Media	_____	_____
Advertising	_____	_____
Event Marketing	_____	_____
Website Upkeep	_____	_____

MEN'S MINISTRIES (*ministry leaders- Trey Clark/John David Turbeville*)

Help organize men's outings	_____	_____
Help cook for events	_____	_____
Present a short devo at a men's function	_____	_____
Help with dinner for those who read the complete Bible in a year	_____	_____
Help plan a retreat for men of some type (camping or fishing trips, etc.)	_____	_____
Help establish a mentoring program through the Boys and Girls Club	_____	_____

MEN'S WORSHIP LEADERSHIP (*ministry leader- Paul Choate*)

At a moment's notice

Read Scripture	_____	_____	_____
Lead Opening Prayer	_____	_____	_____
Lead Closing Prayer	_____	_____	_____
Preside over Communion	_____	_____	_____
Serve Communion	_____	_____	_____
Lead Singing on Wednesday Night	_____	_____	_____
Present a "short" devo during the "242" Sunday evening format	_____	_____	_____
Present a "short" Wed. Devo.	_____	_____	_____

MISSIONS (*ministry leader- Jason Olive*)

Communicate with missionaries	_____	_____
Serve on the missions committee	_____	_____
Organize and lead a short-term mission trip	_____	_____

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NURSERY MINISTRIES (<i>ministry leader- Tina Newsom</i>)		
Assist in Baby Nursery (in a rotation) birth-18 mo.	_____	_____
Assist in Toddler Nursery (in a rotation) 19 mo.-36 mo.	_____	_____
Work in the Nursery during Sunday Evening ("242")	_____	_____
Willing to fill in last minute as a nursery worker	_____	_____
OCCASIONAL OFFICE SUPPORT (<i>ministry leader- Debby Stevenson</i>)		
Answer phones/take messages	_____	_____
Assist in updating the pictorial directory	_____	_____
Photography for church events	_____	_____
Help prepare mail-outs for bulletin/ministry projects	_____	_____
Process Ministry Inventory Forms	_____	_____
OUTREACH MINISTRY (<i>ministry leader- Gary Schloemer</i>)		
Assist with evangelistic home Bible studies	_____	_____
Serve in a program to assist the needy	_____	_____
Provide meals to hand out to the needy	_____	_____
Invite my friends and neighbors to church	_____	_____
Make follow-up phone calls/send notes to worship guests	_____	_____
Help distribute flyers in neighborhood	_____	_____
Invite visitors out to lunch following church	_____	_____
Have new members in my home for a meal	_____	_____
"Adopt" a new family that has placed membership	_____	_____
Serve as a Friend Day Ambassador (make follow up calls to guests)	_____	_____
Serve at a church "event" focused on guests	_____	_____
PRAISE TEAM (<i>ministry leader- Jason Baker</i>)		
Sing on the Praise Team	_____	_____
Sing at funerals if needed	_____	_____
PRAYER MINISTRY (<i>ministry leader- Jack Baumgardner/Jack & Jane Reynolds</i>)		
Pray for the preacher, lesson, and congregation during the am worship	_____	_____
Pray for the sick, bereaved, and special needs during the am worship	_____	_____
Be available to pray for those on the weekly "church alert"	_____	_____
Be available to go (from time to time) and pray for and with individuals and families when the need arises	_____	_____
Maintain a diligent prayer life myself	_____	_____
Help teach others how to pray	_____	_____
Help others understand the power of prayer	_____	_____

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PRIME TIMERS MINISTRY (<i>ministry leader- Belinda Brown</i>)		
Drive the van and/or People Mover (people mover requires a CDL)	_____	_____
Make phone calls	_____	_____
Send notes or cards	_____	_____
Visit hospitals, nursing homes, and/or shut ins	_____	_____
Provide a meal	_____	_____
Help co-lead the ministry	_____	_____
SECURITY MINISTRY (<i>ministry leader- Jeff Stinson</i>)		
Lock up buildings after services on Sun. and/or Wed. (on a rotation basis)	_____	_____
Secure buildings during services and events	_____	_____
Maintain security in Nursery area via walk-bys, camera monitoring, etc.	_____	_____
Check building exteriors and parking lots when needed	_____	_____
Provide security for special events at church when requested.	_____	_____
SEWING FOR THE MASTER (<i>ministry leaders- Cathy Meadows/Cherie Simpson</i>)		
Work with Sewing for the Master (sewing)	_____	_____
Work with Sewing for the Master (non-sewing)	_____	_____
SMILE BOXES (<i>ministry leaders- Tammy Henson/Maria Morin</i>)		
Assist with buying or ordering items for smile boxes	_____	_____
Assist in sorting and inventory of items	_____	_____
Assist in getting boxes ready for shipping	_____	_____
SPECIAL EVENTS MINISTRY (<i>ministry leader- Gary Anzalone</i>)		
Help decorate for Christmas party	_____	_____
Help in the kitchen during special events	_____	_____

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TRANSPORTATION (<i>ministry leader- Mark Moore</i>)		
Asist with maintaining church-owned vehicles	_____	_____
Wash/clean vehicles	_____	_____
Refuel	_____	_____
Arrange for periodic maintenance, oil change, tires, etc.	_____	_____
Drive for church-related functions (people mover requires a CDL)	_____	_____
Drive van to pick up home bound guests on Sunday morning	_____	_____
WIDOWS/WIDOWERS MINISTRY (<i>ministry leader- Rhonda Rudder</i>)		
Help with quarterly widows/widowers' meal	_____	_____
"Adopt" a widow/widower and maintain their specific needs	_____	_____
Handyman chores	_____	_____
Carry to doctor	_____	_____
Shopping	_____	_____
Visitation	_____	_____
Cards, phone calls	_____	_____
Prayer	_____	_____
Carry to dinner or include in family activities, etc.	_____	_____
Help from shepherds to determine "needs" status regarding church assistance	_____	_____
Assist with annual review of widow's list and status of each	_____	_____
WOMEN'S MINISTRIES (<i>ministry leader- Susan Turbeville</i>)		
Help teach a Wed. Night ladies class (for 1 qtr.)	_____	_____
Assist with Ladies Fellowship Banquet	_____	_____
Assist with Ladies Retreat	_____	_____
Write articles for the Ladies Blog	_____	_____
Participate in the Heart to Home ministry	_____	_____
Host a small group of women in your home	_____	_____
Pray for other women in trouble	_____	_____
Plan a ladies night gathering	_____	_____
Prepare Communion Bread	_____	_____
WORLD BIBLE SCHOOL (<i>ministry leader- Bret Garrett</i>)		
Be a study help through computer/online correspondence	_____	_____
Be a study help through mail correspondence	_____	_____

MINISTRY

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YOUTH MINISTRY (*ministry leader- Jason Baker*)

- Host a Devotional in your home _____
- Speak at a Devotional _____
- Assist with Spring Youth Retreat _____
- Drive the van or people mover on trips _____
(people mover requires CDL)
- Chaperone in-town youth trips _____
- Chaperone out of town youth trips (Spring Break, youth rallies) _____
- Mentor for student/small group of students _____
- Teach a Sunday morning class _____
- Teach a Wednesday night class _____
- Work at Camp Kurios (Junior Week) _____
- Work at Camp Kurios (Senior Week) _____
- Serve on the Youth Council _____
- House teens for in town mission trip _____

Here are some other ways I would be willing to serve that is not currently listed...

Name _____ Home Phone _____
 Cell Phone _____
 Street Address _____
 City/Zip _____
 E-Mail Address _____ (will not be shared)

Rev. 5/19

MISSION

Love God · Love Others · Share the Good News

VISION

**Love the Father · Model the Son · Walk with the Spirit ·
 Live the Kingdom NOW · Express Faith through
 Sacrificial Love · Serve the Least of These · Convey
 Hope to the Hopeless · Nurture a Longing for the Word
 of God · Spend Time Together as a Family · Worship in
 Grateful Wonder · Follow Where He Leads · Be Joyful**



COLLEGE AVENUE CHURCH OF CHRIST
 LOVE GOD. LOVE OTHERS. SHARE THE GOOD NEWS.

